



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

07 November 2022

MR. BENITO T. SORIANO,
Authorized Representative
GRAFICA VERANDA ENTERPRISES
Mabini Street, Northern Poblacion Plaridel,
Misamis Occidental
Tel. No. 09239066246
Email: hyneesoriano@yahoo.com.ph

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058602-JBO

Dear **Mr. Soriano**:

Pursuant to Purchase Order No. **058602-JBO** in the total amount of **₱ 146,100.00**, for the **Supply & Delivery of Dot Matrix Printer and Air Purifier** intended for **Materials, Supplies and Services Procurement Division** under PR No. **HO-PUR22-003 (Item Nos. 2 & 4)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ALEXANDER P. JAPON
Vice President, Administration and Finance

[Handwritten signature of Alexander P. Japon]

Cf: Ms. M. B. Guinto – SDM, Admin
Mr. R. A. Villarin – Manager, Logistics Dept.
Mr. C. P. Castro – MMO, MSSPD

Received and Acknowledged by:

[Handwritten signature of Benito Soriano]
Authorized Representative

Date:

[Handwritten date: 11/8/2022]

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